

# JOB DESCRIPTION

**JOB TITLE** Electrical Field Supervisor

**REPORTS TO** I&E Manager

## JOB OVERVIEW

The Electrical Field Supervisor is responsible for aiding other Wescom leaders in developing, tracking, and achieving Permian electrical division goals. This includes discussions with the operation president of the affected division to accurately plan resources, costs, and schedules in response to proposal requests. Coordinate information requests, submittals, drawings, resource allocations, and other necessary methods to ensure quality installations from start to finish. All employees must act with urgency, accountability, and flexibility to ensure Wescom's core values are always followed.

### **RESPONSIBILITIES AND DUTIES**

- Assist Managers in finding and determining good fit projects for the entire team.
- Prompt responses to proposal requests through accurate planning of resources, costs, and schedules, and coordination with operations presidents of affected divisions.
- Manage projects from award through completion coordinating requests for information, submittals, drawings, resource allocations, and other necessary methods while ensuring quality installations.
- Help to plan, track, and achieve Permian electrical division goals while working with other leaders including assets, safety, other divisions, etc.
- Ensure company goals are achieved by effective management of projects and assisting the Permian electrical manager and the crews through weekly meetings or other methods.
- Communicate to employees, management, and clients with cheerfulness and a willingness to help.
- Be an active safety role model and follow all safety requirements.
- Flexibility to determine the best fit based on Wescom's needs and your career goals.



- Live the Wescom values of Building Customers for Life, Empowering People, Creating Opportunities, and Serving with Integrity.

## QUALIFICATIONS

- High school diploma with computer skills including Microsoft Office, especially Excel.
- Willingness and desire to learn and be trained.
- Knowledge of industrial processes including the oil field.
- Experience of 5+ years in management of electrical work and employees.

## SALARY

\$70,000/salary + depending on experience

## HOURS

Expect 50 hours a week with a start time of 7:00 AM to 5:00 PM M-F with occasional overtime as needed.

## CAREER PATH

The Electrical Field Supervisor reports to the I&E Manager and is a key player in the success of Wescom. There are several career paths available to the right individual. Wescom believes in people and creating opportunities for the right person.

